

JUNEAU YACHT CLUB

PO Box 20146, Juneau, Alaska 99802



Located Aurora Basin - Phone: (907) 586-2911
<http://www.juneauyachtclub.com/>

Rental Fees & Optional Services Agreement

Your Reservation

Date of Event: _____ Type of Event: _____
 Hours you will need facility (i.e. 11 a.m. to 10 p.m.) _____
 Name: _____
 Address: _____
 Phone Numbers: Home: _____ Work: _____ Cell: _____
 Email: _____

Basic Fees

The basic rental fees include **ONLY** cleaning and vacuuming of floors and cleaning bathrooms by Juneau Yacht Club. Renter agrees to put away all tables and chairs. If renting kitchen, renter cleans kitchen and all items used. Renter bags garbage and disposes in dumpster. Outside area is policed for litter and cigarette butts. Please check for additional services needed:

<u>RENTAL FACILITIES:</u>	PRICE	AMOUNT
Main Hall	\$385.00	\$ _____
Kitchen (includes use of JYC dishes & utensils)	\$175.00	\$ _____
Graham Room	\$120.00	\$ _____
TOTAL	\$680.00 + 5% tax	

Optional Equipment & Services offered by JYC:

EQUIPMENT & SERVICES	PRICE	AMOUNT
Projector & 8' Screen	\$100.00	\$ _____
Barbecue Grill	\$50.00	\$ _____
Restacking Tables & Chairs:	\$50.00	\$ _____
Washing of Dishes	\$100.00	\$ _____
Removal of Garbage	\$20.00	\$ _____
P/U Garbage Outside of Building	\$20.00	\$ _____
Cleaning of Ovens & Range Top	\$20.00	\$ _____
Washing Kitchen Walls & Refrigerator	\$20.00	\$ _____
Removal of Decorations	\$20.00	\$ _____
Please turn over>>>		

SUB-TOTAL OF RENTAL & OPTIONAL EQUIPMENT & SERVICE FEES		\$ _____
TAX ID NUMBER _____	OR	
5% SALES TAX		\$ _____
** <u>RESERVATION DEPOSIT</u>		\$ <u>-50.00</u>
(Deduct this amount from the final rental payment ONLY if you paid this deposit in advance)		

REQUIRED DAMAGE DEPOSIT

DAMAGE DEPOSIT	\$ 500.00
Please make check payable to: JUNEAU YACHT CLUB . This check will be cashed. After your event and after the facility is satisfactorily inspected and there are no damage or excessive cleaning costs incurred, your deposit will be promptly refunded and a check will be sent to you.	

** If your reservation is made less than two weeks (14 days) in advance, the full rental amount is due at the time of your reservation is made and the agreement is signed. If your reservation is made more than 14 days in advance, a minimum deposit of \$50 will hold your reservation date. This deposit will be refunded if you cancel your reservation prior to 14 days of your event. If you cancel within 14 days of your scheduled event, your deposit may be forfeited. Please remember that your \$50 reservation deposit will be applied toward your total bill, so when writing your rental check, please keep this in mind.

If you have any questions, you may contact the JYC Rental Manager at 586-2911 to leave a message.

“I AGREE TO THE RENTAL TERMS AS OUTLINED IN THE AGREEMENT.”

Signature

Date

Please sign & return to:

JUNEAU YACHT CLUB
C/O Rental Manager
P.O. Box 20146
Juneau, Alaska 99802

- Thank you for choosing the Juneau Yacht Club -